



## **FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS FOR FY 2023-24**

### **Preamble:**

Pursuant to Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”), the listed entity shall familiarize the Independent Directors through various programmes about the listed entity, including the following:

1. Nature of the industry in which the Company operates;
2. Business model of the Company;
3. Roles, rights, responsibilities of independent directors; and
4. Any other relevant information.

Further, in terms of the provisions of Regulation 46(2)(i), the listed entity is also required to disseminate the details of such familiarization programme(s) imparted to Independent Directors on its website.

### **Purpose and Objective:**

The familiarization programme is structured to assist the Non-Executive Directors to understand the Company and its business so as enable them in effective discharge of their duties.

### **Overview of the Familiarization process:**

At the time of the appointment, Non-Executive Directors are informed about their role and responsibilities and are given an overview of business, operations and business model of the Company.

The Independent Directors and the other Board members are provided with necessary documents, reports and internal policies to enable them to familiarize with the Company's procedures and practices.

Additionally, on an ongoing basis, the Company's executive directors and other senior officials, make presentations in the Board meetings to familiarise the Independent Directors with updates of the Company, global business environment, business strategy, risks involved, its area of operation, operating plans, the duties and responsibilities of the directors etc. further the independent directors are also informed about the corporate profile, its mission, vision, and values statement, the organization structure and the Company's history and milestones.

**Details of the above Familiarization Programme imparted to Independent Directors:**

| <b>Name of the Independent Director</b> | <b>FY 2023-24</b>                 |                                    |
|---|-----------------------------------|------------------------------------|
|   | <b>Number of meeting attended</b> | <b>Total number of hours spent</b> |
| Binod Chandra Maharana                  | 3                                 | 3                                  |
| Kinjal Bhavin Gandhi                    | 3                                 | 3                                  |
| Damini Baid                             | 3                                 | 3                                  |

All the Independent Directors of the Company were appointed w.e.f. 27<sup>th</sup> October, 2023.